

## How to set up a twitter account

### Step 1: Get a Twitter account

Go to <http://twitter.com> to sign up for an account – you will be presented with the following page:



To sign up, click on the yellow 'Sign Up' tab.

## Step 2: Fill in your details

Next step is to fill out the sign up form, you should be looking at the following page:

twitter Have an account? Sign in

### Join Twitter today.

Full name ✘ A name is required!

Email ✘ An email is required!

Password ✘ Password must be at least 6 characters.

Username Don't worry, you can change it later.

Suggestions: SrteresaTesting TestingSrteresa

Keep me logged-in on this computer.

By clicking the button, you agree to the terms below.

These Terms of Service ("Terms") govern your access to and use of the services and Twitter's websites (the "Services"), and any

Printable versions:  
[Terms of Service](#) · [Privacy Policy](#)

**Create my account**

Note: Others will be able to find you by name, username or email. Your email will not be shown publicly. You can change your privacy settings at any time.

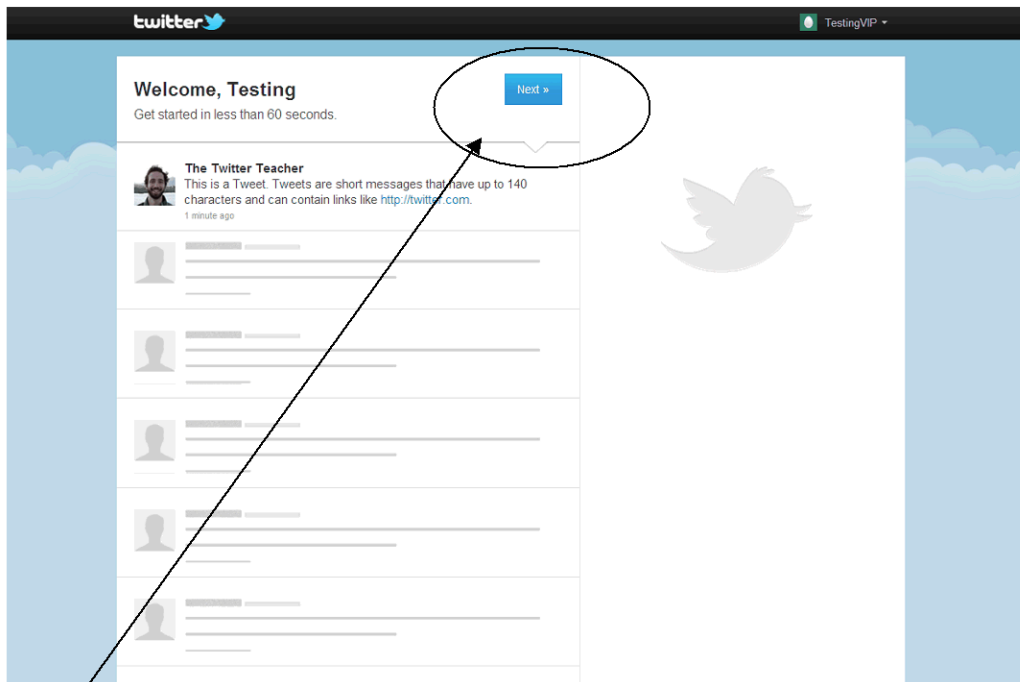
You will be asked to submit your full name, user name, a password for your account and an email address with which your Twitter account will be associated with.

If you are using this for your charity use the name of your charity as your twitter username (or one associated with your name if that is taken/too long).

Click the 'create my account button'.

### Step 3: Getting started

You should now see the following screen:

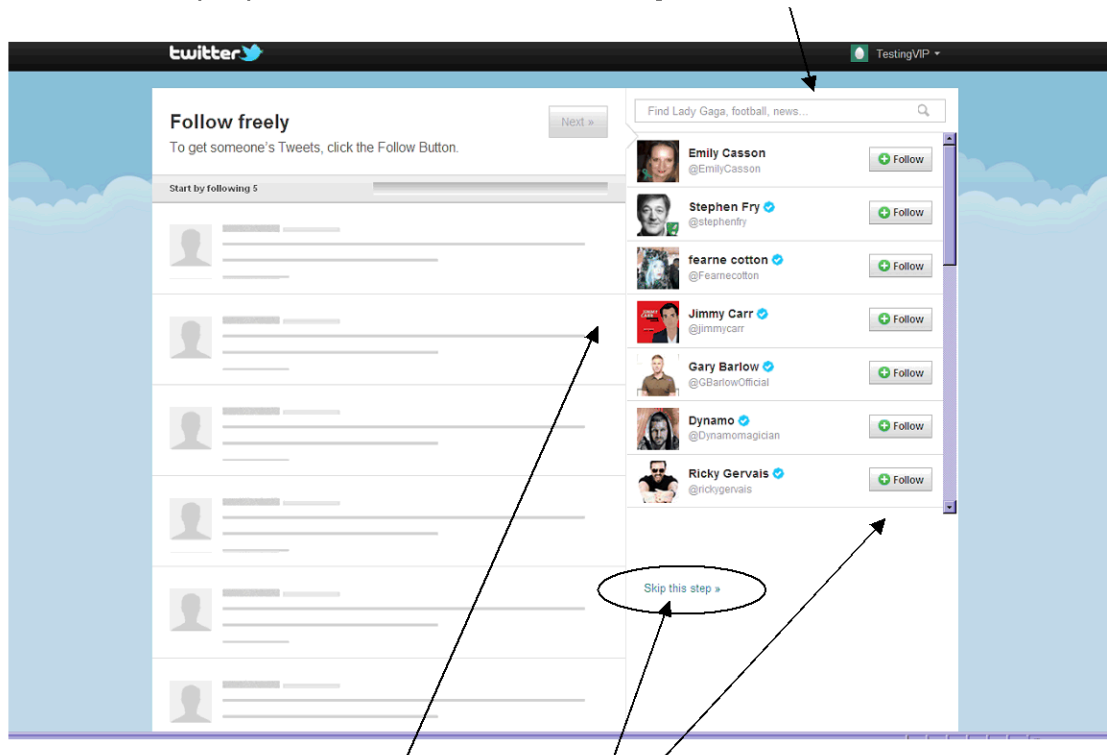


Click on next.

## Step 4: Find people to follow

You should now see the following screen:

You can search for people to find them on twitter using the search bar

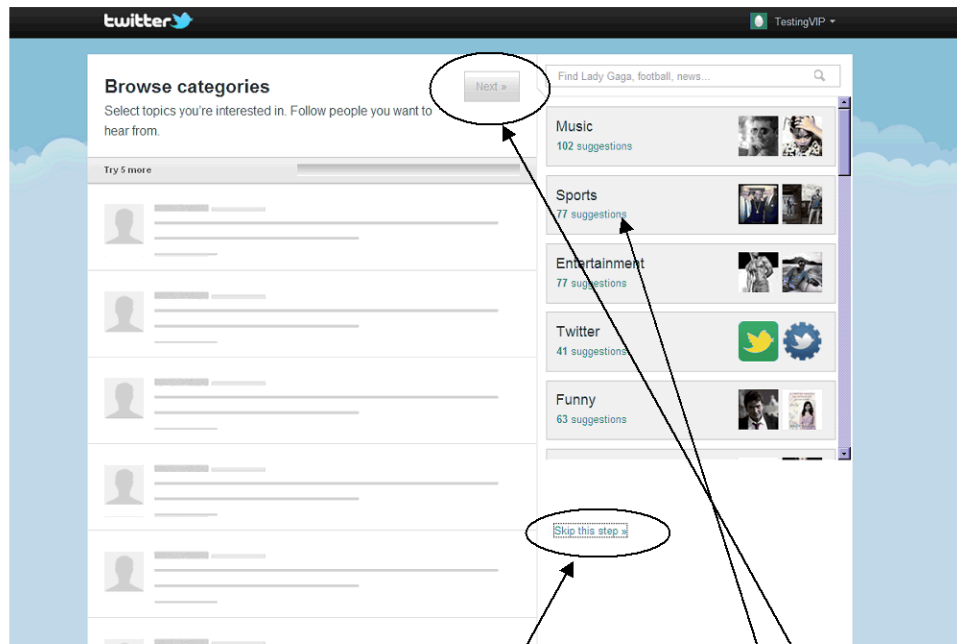


Twitter will suggest people for you to follow.

Click the +follow button to follow their tweets.

Either pick 5 people to follow or click 'skip this step'.

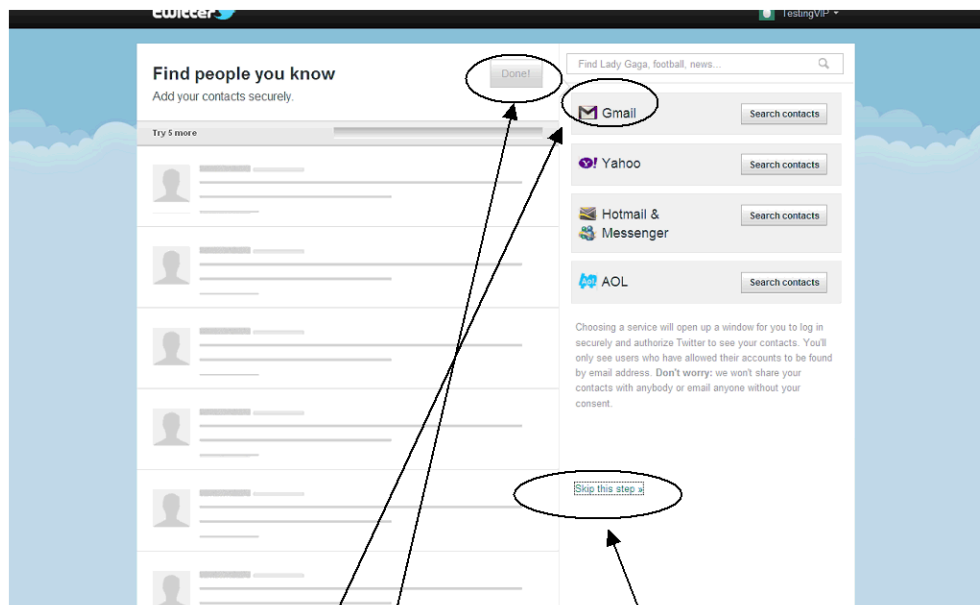
Once you are finished click 'next' and you will be presented with the following screen:



You can browse categories of suggestions of people to follow eg 'sport'.

Either pick people to follow or 'skip this step'. Once you are finished click 'next'.

You will then see the following screen:



Twitter gives you the ability to find people you know through importing and searching existing email accounts.

Either choose your email account you want to search or skip this step.

Eg if have an existing gmail account you can search contacts and choose to follow them on twitter (searching for contacts does not automatically follow them, you can still choose who to follow).

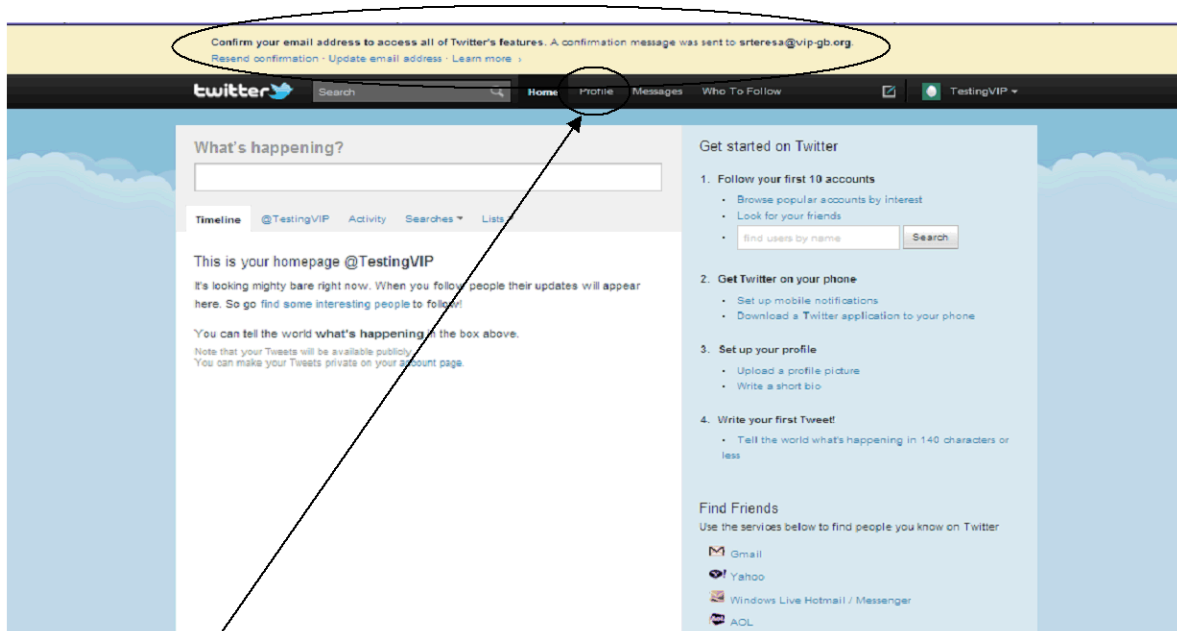
Once you are finished click 'done'.



## Step 5: Refining your profile

You should see the following screen:

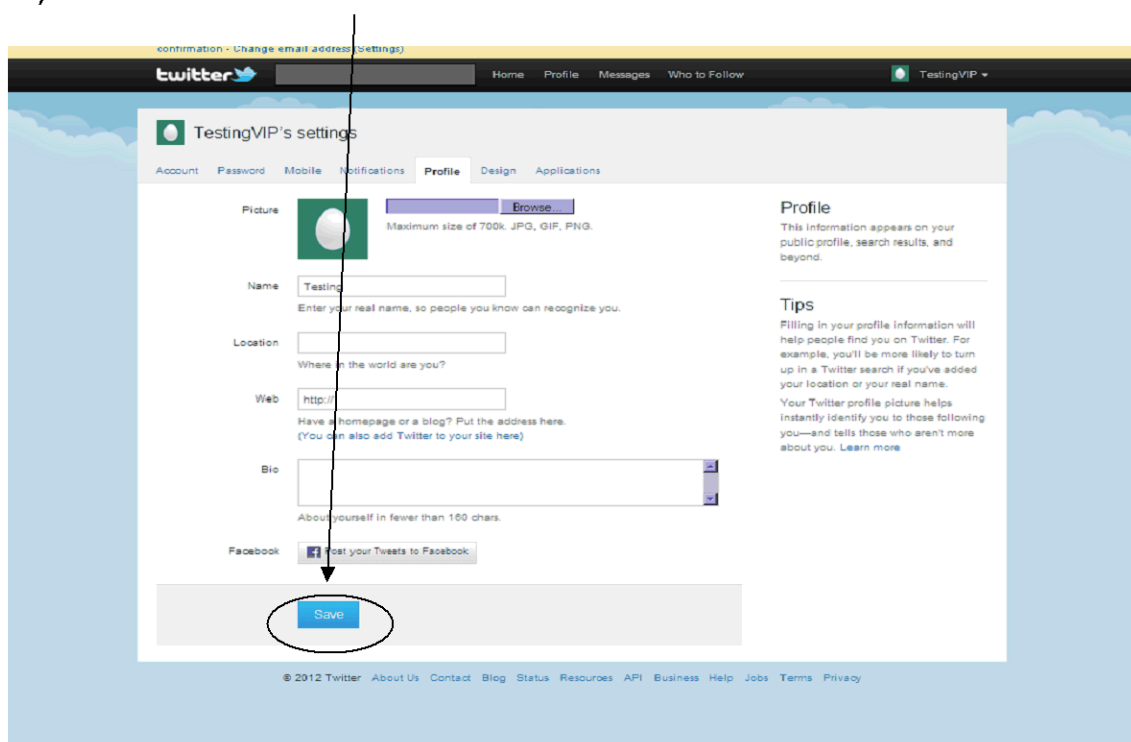
Check the email address you used to sign up for twitter for a confirmation email in order to access all of twitter's features.



Click on 'profile' then 'edit your profile' and you will be able to add a profile picture, website link, location and a short bio (of 160 characters or less).

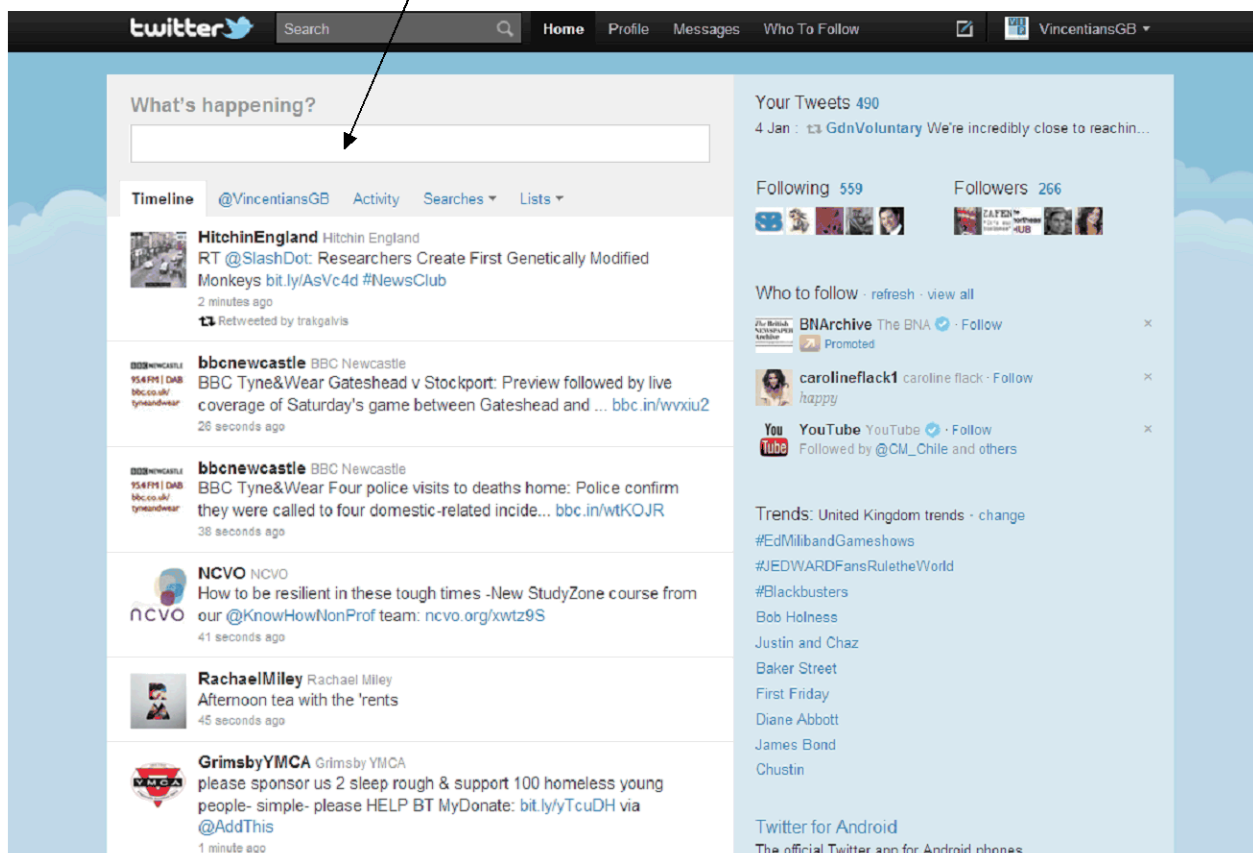
If using an individual account for work we recommend adding 'views here are my own' or something similar in your bio.

Once you are finished click 'save'.



## Step 6: Start interacting

Congratulations you now have a twitter account! The next step is to start interacting with people. So try it out – send a 'tweet' by typing a message of 140 characters or less.



Publicise your new twitter username so existing staff, volunteers and supporters can find you and start engaging in conversations.

Check out the 'guide to twitter jargon' and have a go yourself.