

The Vincentians in Partnership



VINCENTIANS IN PARTNERSHIP

Annual Report and Accounts

Year ended 31 March 2012

**Company Limited by Guarantee
Registration Number 04852510
(England & Wales)**

Charity Registration Number 1103442

INTRODUCTION

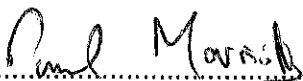
In these difficult times, the role of Vincentians in Partnership has become even more important. For those in greatest need, who are often heavily reliant on public services, they face uncertainty and will have less access to services as public expenditure is cut. Therefore, our role as advocate and champion of those who have little power or influence becomes more vital. Meanwhile our members, who are in the front line of meeting growing levels of need, also find themselves under pressure in their search for resources to meet those needs. Again, therefore, there is a greater imperative than ever for our members to collaborate with one another and shelter under the umbrella that is Vincentians in Partnership.

This report chronicles some of the great work that has been during the last year and indicates some of our priorities for the year ahead. As ever, I would like to thank our three members of staff for the incredible work that they have done to provide resources that so many of our members, and the people they serve, have benefited from. In particular, though, I would like to thank two of them as they leave us. Firstly, Sr Teresa Ryden who has left us to take up new work in the south of England. Sr Teresa was our first administrator and made an inestimable contribution, freeing up the Director and the Policy and Campaigns Manager to offer more and better services to our members. Secondly, Sr Maureen Tinkler, who has been involved with the Partnership for more than a decade. Under her wise and assiduous direction, the VIP has grown in size and influence while retaining at its heart the love of the poor and a sense of reliance upon Providence. We wish them both well in their new missions.

We also welcome Paul Southgate as our new Director and Pat Southern as our new Administrator. Alongside Emily Casson, I am sure they will form a strong team who will continue to inspire, invigorate and take the Partnership forward.

I would like to thank my fellow Trustees who have given generously of their time and insights during the year and guided us well through a period of considerable change and challenge. My gratitude goes especially to our Members (from whom our Trustees are drawn) for their support and willingness to collaborate. In this context I should like to pay special tribute to Fr Brian Moore who died at the end of 2011. Fr Brian Moore, Provincial of the Congregation of the Mission was a much loved priest who had a deep love of the poor. His sudden death was a great shock to us all. We thank God for gifting Fr Brian to us and pray that he will rest in peace.

Finally, I would like to thank our loyal and generous supporters who enable us to continue to do the work you are going to read about and make our country a fairer, more loving place to live for all.



.....
Mr Paul Marriott (Chair)

Vincentians in Partnership (a company limited by guarantee)

Date:

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Vincentians in Partnership (a company limited by guarantee)

Trustees' Report

We are pleased to present our report together with the independently examined financial statements of the charity for the year ended 31st March 2012.

Legal and administrative information

Directors and Trustees

Patrons

Michael Worthington (SVP England & Wales)
Fr Brian Moore (CM) [RIP December 2011]
Rev Fr Eamon Devlin (CM) [appointed March 2012]
Sr Marie Raw (DC)
Tim Haigh (Depaul UK)
Elspeth Robinson (AIC)
Rev Fr Tim Pike (CMP)
Michael Balfour (SSVP Scotland)
Mark McGreevy (Depaul International)
Sr Ellen Flynn (The Passage)
Sr Clare Kelly (Srs of Our Lady of Evron)
Mr Adrian Abel (VV)

Trustees

(Management Committee)

Paul Marriott (Depaul UK) – Chair
Ingrid Phillips (SVP England & Wales) – Treasurer
Christine Crump (AIC)
Rev Fr Noel Travers (CM)
Michael Connick (SSVP Scotland) [retired 17 October 2011]
Joe MacEachen (SSVP Scotland) [appointed 17 October 2011]
Sr Ellen Flynn (DC) [retired 17 October 2011]
Sr Maria Robb (DC) [appointed 17 October 2011]
Fr Beresford Skelton (CMP)
Sr Barbara Quilty (VV) [retired 17 October 2011]
Sr Susan Molloy (VV) [appointed 17 October 2011]
Michael Clarke (The Passage)
Sr Teresa Thorpe (Srs of Our Lady of Evron)

Company Secretary

Sr Maureen Tinkler DC

Registered Office

Vincentians in Partnership
Depaul UK Youth Resource Centre
Oxford Street
Whitley Bay
Tyne & Wear
NE26 1AD
Tel. 0191 253 6161

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Company Registration No. 4852510 (England & Wales)

Charity Registration No. 1103442

Reporting Accountant S M Robinson ACA
Champion Chartered Accountants
3 Nile Close
Nelson Court Business Centre
Riversway
Preston
PR2 2XU

Bankers HSBC
89 Buckingham Palace Road
London
SW1W 0QL

Solicitors Farrer & Co
66 Lincoln's Inn Fields
London
WC2A 3LH

Insurance Broker D. E. Ford
Registered Office:
Poppleton Grange
Low Poppleton Lane
York
North Yorkshire
YO26 6GZ

Vincentians in Partnership (a company limited by guarantee)

Structure, Governance and Management

Governing Document

The organisation is a company limited by guarantee, incorporated on 31st July 2003 and registered as a charity on 27th April 2004. The company was established under a Memorandum of Association which establishes the objects and powers of the charitable company and is governed under Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

The trustees listed at the front of this Annual Report are representatives of the ten Partner Organisations listed below. These are:

- ◆ International Association of Charities (AIC)
- ◆ Company of Mission Priests (CMP)
- ◆ Congregation of the Mission (CM)
- ◆ Daughters of Charity of St Vincent De Paul (DC)
- ◆ Depaul UK
- ◆ The Passage
- ◆ Sisters of Charity of Our Lady of Evron
- ◆ Society of St Vincent de Paul (SVP)
- ◆ Society of St Vincent de Paul (SSVP Scotland)
- ◆ Vincentian Volunteers (VV).

In addition to the above Partners, there are a number of other groups associated with the Partnership who are not represented by trustees on the VIP Governing Body and these include:

- ◆ Anglican Sisters of Charity
- ◆ Brothers of Charity (BOC)
- ◆ Catholic Blind Institute (Christopher Grange & St Vincent's School)
- ◆ Ladies of Charity (LC)
- ◆ Out There
- ◆ Sisters of Charity of Our Lady Mother of Mercy
- ◆ Sisters of Charity of St Jeanne Antide
- ◆ St Joseph's Service, Rosewell
- ◆ St Vincent's Family Project
- ◆ St Wilfrid's Drop-In Centre, Sheffield
- ◆ The Marillac Hospital, Warley
- ◆ Vincentian Partnership for Social Justice
- ◆ Vincentian Care Plus
- ◆ Youth SVP (England & Wales)

Vincentians in Partnership (a company limited by guarantee)

Recruitment & Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law. They form the Management Committee and run the Company. The VIP currently has its full complement of trustees. Requirements for new trustees are identified and appointed by the Partner Organisations.

Trustees Induction & Training.

Most trustees are already familiar with the work of the charity. The Company Secretary, who is the Director of the VIP, is responsible for the induction of new trustees, which involves awareness of a trustee's responsibilities, the governing document and the work of the charity.

Risk management

The VIP functions by having three paid employees (including one who is part-time), and a network of contacts and volunteers. It has conducted a review of the major risks to which the charity is exposed with DE Ford Insurance brokers and taken out a combined all risks insurance policy. It operates a comprehensive health and safety policy.

Organisational Structure

The VIP has a Management Committee of 10 members who meet every three months and are responsible for the strategic direction and policy of the charity. They are nominated to serve on the Management Committee by the specific organisations within the partnership which they represent. They come from a variety of professional backgrounds relevant to the work of the charity. The secretary also sits on the Committee but has no voting rights. Four members of the Management Committee belong to a Finance Sub-Committee which meets on an ad hoc basis.

Objectives of the Charity

The Vincentians in Partnership (VIP) is an umbrella organisation set up to foster collaboration among those organisations, groups, trusts, charities and religious congregations in Great Britain which are influenced by the spirit of St Vincent de Paul. The ethos of the VIP is rooted in the Gospel and may be best summed up by those words of Jesus taken from St Matthew's Gospel:

"Whatever you do to the least of my brothers and sisters – you do it to me".

The main objectives of the Vincentians in Partnership are:

- to foster a sense of belonging to the Vincentian Family here in Britain
- to foster communication and collaboration between the organisations within the partnership and their associates
- to deepen the underlying spirituality and ethos of its members
- to support and empower those trapped in poverty
- to oppose structural injustice and lobby for justice
- to work together on practical projects which support those in need

Activities, achievements and performance

This past year has been one of substantial activity and progress in the following areas:

1. VIP JUSTICE

The VIP's justice work is led by Policy and Campaigns Manager, Emily Casson, and supported by a Justice Group made up of representatives from each Vincentian organisation. The Group develops and delivers annual plans in consultation with the Vincentian Family. These aimed to:

- a) improve the lives of those seeking sanctuary;**
- b) highlight the impact of the cuts on the most vulnerable and campaign against them;**
- c) campaign for a 'Living Wage'; and**
- d) increase the Vincentian Family's knowledge and participation in justice issues and campaigns.**

a) The Vincentian Family supported the work of anti-trafficking organisations successfully calling on the Government to opt-in to the new European Union Directive on Trafficking. We successfully campaigned with Citizens for Sanctuary to end child detention, and on the 11th May 2011 the final detention centre housing children, Tinsley House at Gatwick Airport, closed its doors to families. The AIC representative on the Justice Group, Marlene Burt, visited the new accommodation that was set up and was very impressed with the centre. Several Vincentian groups and individuals are part of CITIZENS for Sanctuary Regional Action Teams. Citizens for Sanctuary Tyne and Wear, to which Emily Casson belonged, worked with the UK Border Agency to improve customer relations at the local reporting centre.

b) Scores of Vincentian groups organised events and activities for the January 2012 Poverty and Homelessness Action Week. Emily Casson and our Director Sr Maureen Tinkler attended the "Rhetoric to Reality" debate at the Quaker Meeting House in Liverpool. The VIP supported the Learning Disability Coalition's 'Protect the Frontline' and Depaul UK's 'Keep Young People Safe' campaigns to raise awareness of the impact of cuts on the learning disability community and young homeless people respectively. VIP also supported amendments to the Welfare Reform Bill put forward by Zacchaeus 2000 and Caritas Social Action Network. The debate which followed in the House of Lords did not succeed in getting the amendments accepted, although they did stimulate worthwhile discussions.

The VIP continues to partner Church Action on Poverty in their three year 'Close the Gap' Campaign calling for Fair Pay, Fair Taxes, Fair Prices and a Fair Say. Emily Casson plays a key role in shaping the campaign. Hundreds of Vincentians have taken campaign actions, such as petitioning and lobbying their MPs, thereby raising awareness of the issues and pressuring the government to close the Low Value Consignment Relief (LVCR) tax loophole.

c) The VIP, Caritas Social Action Network and the National Justice and Peace Network are working to promote the Living Wage within the Roman Catholic Church. The VIP researched the Vincentian Family here in Britain to learn if their employees receive the Living Wage. The vast majority of them already are, and those that are not yet in a financial position to do so are committed to the idea and will work towards it.

d) VIP provides a comprehensive information and signposting service for the Vincentian Family on Justice issues, integrating spirituality in our Justice programme and promoting the idea of systemic change. 500 people read VIP's monthly justice e-newsletter which contains news and campaign actions from the VIP and our partners. Over 100 people interact with VIP on Facebook and over 300 follow us on Twitter. These help us to promote events, campaigns and networking as well as keeping people up to date with news.

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We gave a presentation about VIP's work to the SVP District Council Presidents in Cardiff Archdiocese. Later in the year VIP attended a Parliamentary Reception organised by Caritas Social Action Network at the House of Commons. VIP, arm in arm with other Vincentian organisations, took this opportunity to raise our concerns face-to-face with our political representatives, and to inform them about the work we do.

Emily Casson led a workshop in Glasgow for Youth SSVP's '*Voice of the Poor*' programme. These lively young people learned about Vincentian-style campaigning and developed strategies for their schools to pursue. Emily also sits on the SVP Justice Group which was set up in 2011. This Group is chaired by Ingrid Phillips and aims to encourage more SVP members to get involved in social justice issues and to create links between SVP conferences and partner organisations.

The VIP ran two very well-received 'Poverty, Politics and Justice Days', in Cardiff and London where over 100 participants were informed and inspired to get more involved in campaigning on behalf of the most vulnerable. After speakers talked about the range of work and campaigning which Vincentian organisations, including the VIP, are involved in, many participants subsequently volunteered to work with them.

The Annual Justice Plans for April 2012-March 2013 will aim to:

1. campaign for a more equal society through being a key partner in the 'Close the Gap' campaign
2. highlight and campaign on issues around housing and homelessness
3. highlight and campaign on issues relating to prisoners, ex-offenders and their families
4. increase the Vincentian Family's knowledge of justice issues and participation in justice campaigns
5. provide a comprehensive information and signposting service for the Vincentian Family on justice issues
6. promote the Vincentian way of doing justice, the idea of systemic change and the integration of justice and spirituality
7. involve more young Vincentians in justice work

To achieve these aims we will:

- Run 'Poverty, Politics and Justice Days' for our members to help them understand the issues and inspire them to get involved in campaigning. These will take place at Liverpool, Sheffield and London.
- Co-ordinate the involvement of our members in campaigning work
- Collaborate with other organisations who share our aims
- Identify and promote practical campaign actions for Vincentians to take
- Research the policy issues behind the experience of poverty in the UK

2. VIP SPIRITUALITY

Over 200 Vincentian Family members attended VIP Retreats and Reflection Days to deepen their spirituality; experience peace and friendship in which to grow in love of God and neighbour; explore their own life journey and why they belong to the Vincentian Family; and be refreshed to return to their service of vulnerable people with renewed enthusiasm and energy. VIP's Online Spirituality Resources now include Vincentian Spiritual Activities and Vincentian Podcasts, Resources for adults and children, a 5-day Retreat and pastoral reflection.

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VIP's 2012 Spirituality programme includes a weekend Retreat in Sandymount, Blundellsands, and Reflection Days at Lisieux Hall in Chorley, Abbey Wood in Kent, and St Wilfrid's Centre in Sheffield.

3. VISION & VALUES WORKSHOPS

Vincentians in Partnership ran 2 excellent *Vision & Values workshops* at London Colney and Leeds. 32 staff members from Vincentian services took part: these included the Daughters of Charity (Provincial House and Lanark); St Joseph's, Rosewell; The Marillac, Warley; Depaul UK; SVP England & Wales; SVP Retail Shops and the Brothers of Charity Services (Lisieux Hall and Thingwall Hall). The workshops were facilitated by the SVP (Matthew Stockton and Matthew Campbell) and Daughters of Charity (Srs Maria Parcher, Mary Timmons and Maureen Tinkler). The workshops enabled participants to reflect on their own practice and the best practice of other Vincentian projects and services; they provided a twinning activity which gave all the participants the opportunity to see best practice of another Vincentian organisation at first hand following the course, and they provided mutual co-mentoring opportunities between Vincentian colleagues.

4. SOCIAL MEDIA WORKSHOPS

This year, part of VIP's service to our partners has involved designing, developing and delivering social media training courses. Emily Casson, VIP Policy and Campaigns Manager, ran four 'Introduction to Social Media for Charities' courses in January and February 2012 for 38 members of the Vincentian Family from 22 different organisations and projects. Feedback from the courses has been overwhelming positive: *"Excellent day. Very informative, inspiring and useful. Wonderful trainer and a lovely approach. Empowering. Professional and well-resourced."*

By harnessing the potential benefits of social media in favour of Vincentian organisations, participants were equipped with skills to facilitate greater advocacy work on behalf of vulnerable people, and to communicate their work and develop campaigning and fundraising capacity. Many have gone on to become 'social media champions' for their organizations, , developing social media strategies and policies with support from Emily, and have joined a networking group for Vincentians in social media.

Courses planned so far in 2012 include:

12th April 2012 'Planning your social media strategy' for NE RE Learning and Resources Centre

24th April 2012 'Introduction to social media for charities' Newcastle course

28th April 2012 'Social media as a tool for justice' workshops at Liverpool justice day

19th June 2012 'Creating your e-newsletter using Mailchimp', London

18th July 2012 'Introduction to social media for charities', Newcastle

3rd September 2012 'Introduction to social media for charities', London

4th September 2012 'Advanced social media', London

5. VIP SCOTLAND

60 people from the Vincentian Family in Scotland gathered in April to discuss the **Campaign for a Living Wage**. The evening was chaired by Hugh Foy, a board member of the Living Wage Campaign in Scotland. Scottish Parliamentary candidates from the four parties fighting for election on 5th May were quizzed by a lively audience before a stimulating debate between audience and candidates provided much food for thought and the expectation that more organisations should embrace the Living Wage as the norm.

500 people from the Vincentian Family in Scotland gathered at Carfin shrine to celebrate **Mass in honour of St Vincent de Paul**; Cardinal O'Brien being the Main Concelebrant and Fr Michael

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McCulloch CM the homilist. The 2012 Mass at Carfin in honour of St Vincent de Paul has been arranged for Saturday, 29th September.

6. CONSULTANCY & NETWORKING

Sr Maureen spent "a fabulous weekend" in May working with the Vincentian Volunteers on the Holy Island of Lindisfarne, with Vincentian spirituality and values being the focus. She responded to welcome invitations from the Central Councils (CC) of Arundel & Brighton and of Northampton to speak about VIP and its activities. Another invitation came in March from Mrs Dee Mansi, the Head Teacher at St Vincent's Primary School in Mill Hill, to teach the children at school assembly a song about St Vincent, with ukulele accompaniment. In October, Sr Maureen gave a well-received Vision & Values Training Day to 25 Senior Managers at the Christopher Centre for the Visually Impaired in Liverpool, scoring 9 out of 10 on the evaluation feedback.

Both the Vincentian Volunteers and Depaul International utilised Sr Maureen's expertise in MBTI (Myers Briggs Type Indicator) - a personality test designed to help the individual and group to explore their own giftedness and that of others and to see that differences are meant to complement and enrich rather than lead to division and conflict. For the 15 Depaul participants the workshop focussed on identifying leadership strengths and team building.

7. VIP OFFICE / ADMIN

New Director for VIP

After twelve years of involvement with Vincentians in Partnership (ten of those as Director) the Provincial Council of the Daughters of Charity has asked Sr Maureen Tinkler DC to resign her post as of June 2012, as she is needed by her congregation for another ministry. We thank her for the great work that she has done. She is being replaced by Paul Southgate, formerly Chief Officer of the Churches' Regional Commission in the North East. He comes well qualified for the job and will bring his gifts and talents to shaping the VIP of the future. We wish him all the best as he takes up his new role on 11th June 2012.

VIP Budget & Business Plans: were approved by the trustees on 6th March 2012

VIP Policy Documents

During 2011-2012 the VIP trustees drew up and approved the following policy documents:- Data Protection Policy; Quality Policy; Confidentiality Policy; Managing Poor Performance Policy; Recruitment & Selection Policy; Electronic Systems Usage Policy; Supervision Policy; Performance Management & Development Policy.

8. FUNDING & FUNDRAISING

The trustees and staff are enormously grateful both to LD Rope for their generous donation of £12,500 to fund VIP projects this year, and to the **Daughters of Charity** who are providing the salary for the Policy & Campaigns Manager post for 2011-2012. We would like to thank all our partners for the funding they so generously provide and for the support they give.

9. COMMUNICATION

VIP increasingly uses new media tools to promote events and keep people up-to-date with the news as well as making contact with other organisations:

Thanks to the Brothers of Charity who continue to oversee the printing and payment of the **VIP newsletter**. 3,000 copies in full colour are sent out to all branches of the Family in Spring, Summer and Autumn/Winter. Our **VIP Website** has had a complete overhaul and was given a new look and

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feel. **Mailchimp** is used to create the VIP monthly E-Justice Newsletter which is currently being viewed by more than 500 subscribers. **Eventbrite** is now being used to allow people to book VIP Events online. Moreover, VIP has over 100 people interacting with us on **Facebook**, and over 300 followers on **Twitter**

10. The next ANNUAL GENERAL MEETING will take place on **Thursday, 11th October 2012** at St Wilfrid's Hall, the Oratory, Kensington, London. The keynote speaker will be Dr Michael Thio, International President of the Society of St Vincent de Paul. His keynote address is entitled: "Vincentians in the Service of Hope".

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Responsibilities of the Management Committee

Company law requires the management committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The management committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. The management committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

Members of the Management Committee

All the members of the management committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 2.

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31 March 2012 was 10.


No trustee received any remuneration from the charity during the period and no expenses were reimbursed to trustees during the period. No trustee had any beneficial interest in any contract with the charity during the period.

Reporting Accountant

S M Robinson ACA of Champion Chartered Accountants was appointed as the charitable company's independent reporting accountant during the year and has expressed his willingness to continue in that capacity.

This report has been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities and in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small entities.

Approved by the management committee on12/09/2012..... and signed on its behalf by:

..........
Paul Marriott (Chair)

Date08/12/12.....

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Independent Examiner's Report for the year ended 31 March 2012

I report on the accounts of the Charity for the year ended 31 March 2012, which are set out on pages 12 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

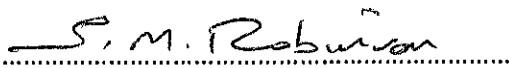
Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



S M Robinson ACA
Champion Chartered Accountants

Preston

Date 11/12/12

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Statement of Financial Activities (including income and expenditure account) for the year ended 31 March 2012

		Unrestricted Funds	
	Note	2012	2011
		£	£
Incoming resources			
<i>Incoming resources from generated funds:</i>			
Voluntary income - donations		22970	20328
- subscriptions		61860	62000
Investment income – interest received		103	115
Funds arising from charitable activities		8478	22120
		<hr/>	<hr/>
Total incoming resources		93411	104563
		<hr/>	<hr/>
Resources expended			
<i>Costs of generating funds:</i>			
Charitable activities	2	76652	89806
Governance costs	2	14878	14299
		<hr/>	<hr/>
Total resources expended		91531	104105
		<hr/>	<hr/>
Net incoming/(outgoing) resources		1881	458
Reconciliation of funds			
Balance brought forward at 1 April 2011		17400	16942
		<hr/>	<hr/>
Balance carried forward at 31 March 2012		19281	17400
		<hr/>	<hr/>

The notes on page 14 to 16 form part of these financial statements.

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Balance Sheet as at 31 March 2012

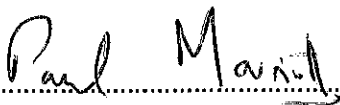
	Note	2012 £	2011 £
Current assets			
Cash at bank		46789	64723
Cash in hand		103	2
Debtors	3	14240	13325
		<hr/>	<hr/>
		61132	78050
Current liabilities			
Creditors falling due within one year	4	41851	60650
		<hr/>	<hr/>
Total assets less current liabilities		19281	17400
		<hr/>	<hr/>
Represented by:			
Funds of the Charity			
Unrestricted funds		19281	17400
		<hr/>	<hr/>

The Trustees are satisfied that for the year ended 31 March 2012 the company is entitled to exemption from audit under Section 477(2) of the Companies Act 2006 (the Act). No member or members have requested an audit pursuant to section 476 of the Act.

The Trustees acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with Section 386 of the Act; and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 393 of the Act, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions relating to small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).



Mr. Paul Marriott (Chair)

Date 08/12/12

The notes on pages 14 to 16 form part of these financial statements.

1 Accounting policies

Basis of accounting

The accounts are prepared under the historical cost convention and include the results of the Charity's operations which are described in the Trustees' Report and all of which are continuing.

The accounts have been prepared in accordance with the Statement of Recommended Practice for charity accounts: Accounting and Reporting by Charities (the 2005 SORP).

The Charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it qualifies as a small charity.

Income

Donations and legacies are credited to the Statement of Financial Activities as they are received. Subscriptions from Founding Partners are credited to the Statement of Financial Activities as and when they fall due, with subscriptions received in advance being treated as deferred income.

Value Added Tax

Value Added Tax is not recoverable by the Charity and, as such, is included in the relevant costs in the Statement of Financial Activities.

Management and Administration Expenditure

Expenditure on management and administration of the Charity includes all expenditure not directly related to the charitable activities.

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Notes forming part of the financial statements for the year ended 31 March 2012

2 Total Resources Expended

	Charitable		Total 2012 £	Total 2011 £
	Activities	Governance		
	Costs 2012 £	Costs 2012 £		
Staff costs	58200	10271	68471	67652
Volunteer costs	293	-	293	148
Computer costs	663	117	780	230
Printing, stationery and postage	5154	-	5154	5017
Retreat costs	5777	-	5777	19398
Telephone	572	-	572	454
Subscriptions	-	-	-	99
Bank charges	-	41	41	33
Insurance costs	663	-	663	623
Professional fees	-	4142	4142	4084
Rent	4800	-	4800	4800
Repairs and maintenance	30	-	30	20
Publications	-	-	-	1047
Grants payable	-	-	-	500
Advertising	500	-	500	-
Sundry	-	308	308	-
	<u>76652</u>	<u>14879</u>	<u>91530</u>	<u>104105</u>

Staff costs include the following:

	2012 £	2011 £
Salaries	58747	58747
Social security costs	5181	5326
Travel	3933	2839
Training	610	740
	<u>68471</u>	<u>67652</u>

No employee earned more than £50,000 p.a. There was one employee during the year whose work covered a dual function in both work in furtherance of the Charity's objectives and also work in the administration of the Charity.

None of the trustees received any emoluments during the year.

None of the trustees received reimbursement for any expenses in the year.

Notes forming part of the financial statements for the year ended 31 March 2012

3 Debtors

	2012	2011
	£	£
Prepayments	14240	625
Accrued income	-	12700
	<u>14240</u>	<u>13325</u>
	<u>14240</u>	<u>13325</u>

4 Creditors falling due within one year

	2012	2011
	£	£
Deferred income	40460	59465
PAYE creditor	1094	1134
Accruals	297	51
	<u>41851</u>	<u>60650</u>
	<u>41851</u>	<u>60650</u>

5 Related party transactions

The charity has close working relationships with the organisations listed in the Trustees' report as Founding Partners and with the other groups informally associated with the charity.

The Founding Partners provide the charity with its main sources of income in the form of subscriptions and donations, as shown on the statement of financial activities. The subscriptions and donations are variable amounts, depending on the availability of funds within the individual organisations.

In addition to providing financial support the Depaul UK also provide office space and advice on a range of issues to the charity. The Brothers of Charity assist with the printing of a newsletter for the charity and with insurance costs. These facilities are provided free of charge and the value has been reflected in the statement of financial activities as a donation.